

A.D.M College For Women (Autonomous) Nationally Accredited with 'A' Grade by NAAC (Cycle- III)

Nationally Accredited with 'A' Grade by NAAC (Cycle- III) Nagapattinam - 611 001 Tamil Nadu.



SAMPLE APPOINTMENT LETTERS

2021-2022

To		Date: 27-01-200
S. KEERTHAN		2100 210010 200
History Dep	A.	
History Depo	artment	
Dear,		
	Sub : Offer Letter	
With reference to your applicat	tion dated, further discussion an client at Sunguvarchatram, Ch	nd Interview had with you for the position of ennai, Tamilnadu.
M	hort listed for the above positio	n and you would be called for final round of uvarchatram, Chennai, Tamilnadu.
Kindly submit the following >		
a) SSC mark sheet d) Bank Account	 b) Aadhar card e) Five passport size photos g) Hostel form 	c) Voter ID card/ Ration card
 f) One family photo If any of the above documents would be null and void. 	The second s	false in the future date, your appointment
We look forward to you joinin	ng the Organization.	
For Simho HR Services Priv	ate Limited	
For Simho HR Services Priv	ate Limited	
CES PRINT	ate Limited	
Authorized sugarute	ate Limited	Signature :
Authorized surgars	ate Limited	
Authorized surgary (HEMNA) I accept and would join on Name :		DEVIKA. 199620 06621 19384464323
Authorized surgary (HEMNA) I accept and would join on Name :	kindly contact : 78248 34250 /	DEVIKA. 199620 06621 19384464323

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ĩo			Date : 27	- 01-1022
J. AKILA.				
PHYSICS D	EPARTMENT,			
Dear,				
	Sub : Offer Lette	r		
With reference to your applic	ation dated, further discuss ur client at Sunguvarchatra	ion and Interview n, Chennai, Tami	/ had with you fo lnadu.	or the position of
You have been provisionally nterview at a convenient data	short listed for the above p and time with our client at	osition and you v Sunguvarchatram	vould be called f , Chennai, Tami	or final round of Inadu.
Kindly submit the following	Xerox documents for veri	fication and record	rd :	
a) SSC mark sheetd) Bank Accountf) One family photo	b) Aadhar carde) Five passport size pg) Hostel form	and the second s	r ID card/ Ratio	n card
If any of the above documer would be null and void.	its submitted by you, are fo	ound false in the t	îuture date, your	appointment
We look forward to you join	ing the Organization.			
For Simho HR Services Pr	ivate Limited			
I accept and would join on				
Name :		Signature	1	
Note : For any clarifications	i kindly contact : 78248 34 97905 44		EVIKA. 2119384- 21	464323
	E : No.8, Gill Nagar 2nd Stre	et, Choolaimedu.	Chennai - 600 09 o.9, Choolaimedi	94.

Simho HR Ser				Simno
То			Da	te: 27-01-2022
S. Dr	ARANT			01-2011
CHEN	ISTRY	DEPARTMENT	-	
Dear,				
		Sub : Offer Letter		
		dated, further discussion an nt at Sunguvarchatram, Che	man, rammadu.	
You have been provi interview at a conven	sionally short l ient date and th	isted for the above position me with our client at Sunguy	and you would b archatram, Chem	e called for final round of nai, Tamilnadu
Kindly submit the fo	llowing Xerox	documents for verification	and record :	
a) SSC mark d) Bank Acco f) One family	sheet b) unt c)	Aadhar card Five passport size photos Hostel form	c) Voter ID car	d/ Ration card
If any of the above de would be null and voi		litted by you, are found fals	se in the future da	te, your appointment
We look forward to ye	ou joining the	Organization.		
For Simho HR Servic	es Private Li	mited		
BoGarton	ł			
Authorized signature				
I accept and would join	on			
Name :				
		Si	gnature :	
Note - Frank 1 44	_		DEVIK	0
Note . For any clarifica	tions kindly co	ntact : 78248 34250 / 9962 97905 44961 / 9100	0 06621 9 3 8 6 62221	84464323.
Choolaimedu	Chennai - 600	II Nagar 2nd Street, Choolain ANAND BLOCK' #207, II Fio 094. Phone : 9600967573 74910TN2007PTC062440	oor, No.9, Choolain	nedu High Road.
STIL . WWW.500	HOUR L CIN : U	74910TN2007PTC062442	GSTIN : 33AAKCS	37037E1ZE
	TRAINING	CONSULTING		and the second

То		Date : 0.5	
S. BANNMAT	TH)	Date : 27	01-2022
	EPARTMENT.		
Dear,			
	Sub : Offer Letter		
	ation dated, further discussion a ur client at Sunguvarchatram, Ch	nd Interview had with you for the tennai, Tamilnadu.	position of
		on and you would be called for fin uvarchatram, Chennai, Tamilnad	
Kindly submit the following	Xerox documents for verification	on and record :	
a) SSC mark sheetd) Bank Accountf) One family photo	 b) Aadhar card e) Five passport size photos g) Hostel form 	c) Voter ID card/ Ration car	d
If any of the above document would be null and void.	s submitted by you, are found f	alse in the future date, your appo	ointment
We look forward to you joining	ng the Organization.		
For Simho HR Services Priv	vate Limited		
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I accept and would join on		Signature :	
I accept and would join on			
I accept and would join on	cindly contact : 78248 34250 / 97905 44961 / 9	DEVIKA.	7323.
I accept and would join on Name :	cindly contact : 78248 34250 / 9 97905 44961 / 9	DEVIKA.	7323.

	and the second sec		
imho HR Services P	Private Limited		Simho
	Invito Emitod		
То		Date :	27-01-2022
S. SANDHIYA.			
History Depar	treat.		
Dear,			
	Sub : Offer Letter		
With reference to your application	tion dated, further discussi c client at Sunguvarchatrar	on and Interview had with y n, Chennai, Tamilnadu.	you for the position of
You have been provisionally sl interview at a convenient date a	hort listed for the above po and time with our client at S	sition and you would be ca Sunguvarchatram, Chennai,	lled for final round of Tamilnadu.
Kindly submit the following 3	Kerox documents for verif	ication and record :	
a) SSC mark sheet d) Bank Account f) One family photo	 b) Aadhar card e) Five passport size pl g) Hostel form 	c) Voter ID card/ I notos	Ration card
If any of the above documents would be null and void.	submitted by you, are for	and false in the future date,	your appointment
We look forward to you joinin For Simula HR Services Priv			
I accept and would join on			
Name :		Signature :	
Note : For any clarifications k	indly contact : 78248 342	DEVIKA.	4464323.
	97905 449	61 / 91006 62221	
REGD. OFFICE : CHITRA Choolaimedu, Cher	AVENUE 'ANAND BLOCK'	t, Choolaimedu, Chennai - 6(#207, Il Floor, No.9, Choolai 500967573 Mail ID : mail@ C062442 CSTIN - 33A4KC	medu High Road, @simho.in
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То		Date :	27-01-20
P. SATHYA	KEERTHIKA		
CHEMISTR	Y DEPARTM	ENT.	
Dear,			
	Sub : Offer Lett	er	
With reference to your applica	ation dated, further discus ir client at Sunguvarchatra	sion and Interview had with yo m, Chennai, Tamilnadu.	u for the position of
You have been provisionally s interview at a convenient date	short listed for the above j and time with our client at	position and you would be call Sunguvarchatram, Chennai, Ti	ed for final round of milnadu.
Kindly submit the following 3	Xerox documents for veri	fication and record :	
a) SSC mark sheetd) Bank Accountf) One family photo	 b) Aadhar card c) Five passport size p g) Hostel form 	c) Voter ID card/ Ra hotos	tion card
If any of the above documents would be null and void.	s submitted by you, are fo	ound false in the future date, y	our appointment
We look forward to you joinin	ng the Organization.		
For Sinth TR Services Priv	ate Limited		
I accept and would join on			
Name :		Signature :	
Note : For any elarifications k	indly contact : 79749 347	DEVIKA,	
tore i i of any characteris k	97905 445	61 / 91006 62221	404323.
ADMN. OFFICE :	No.8, Gill Nagar 2nd Stree	t, Choolaimedu, Chennai - 600	094.
Choolaimedu, Chen	nai - 600 094. Phone : 9	#207, Il Floor, No.9, Choolaime 500967573 Mail ID : mail@si	mho.in
URL : www.simho.in	CIN : U74910TN2007PT	C062442 GSTIN : 33AAKCS7	037E1ZE

Simho HR Services	Private Limited		Simho
То		Date : 🚊	27-01-2022.
V. ARULSF	THYA.		
	es Departmen	ŧ.	
Dear,			
	Sub : Offer Lette	r	
With reference to your applie	cation dated, further discuss our client at Sunguvarchatra	ion and Interview had with yo n, Chennai, Tamilnadu	m for the position of
Mark the base provisionally	short listed for the above p	osition and you would be call Sunguvarchatram, Chennai, Ta	ed for final round of amilnadu.
Kindly submit the following	Xerox documents for veri	fication and record :	
a) SSC mark sheet d) Bank Account f) One family photo	b) Aadhar carde) Five passport size p	c) Voter ID card/ R	ation card
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We look forward to you join	ning the Organization.		
For Simho IIR Services Pr	rivate Limited		
Authorized signating			
I accept and would join on			
Name :		Signature :	
		DEVIKA	
Note : For any clarification	is kindly contact : 78248 34 97905 44	250 / 99620 06621 (338- 1961 / 91006 62221	4464323.
REGD. OFFICE : CHIT	RA AVENUE 'ANAND BLOCK' Chennai - 600 094. Phone :	eet, Choolaimedu, Chennai - 60 #207, Il Floor, No.9, Choolain 9600967573 Mail ID : mail@ PTC062442 GSTIN : 33AAKC	psimho.in
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